

Vacation Care Booking Form

NAME OF CHILD/REN:

1. _____ 2. _____

3. _____ 4. _____

APPROX. ARRIVAL TIME: _____ APPROX. DEPARTURE TIME: _____ / _____ / _____

PLEASE USE A TICK (✓) TO SELECT YOUR BOOKINGS, THANK YOU.

<input type="checkbox"/> MON 11/12	<input type="checkbox"/> TUES 12/12	<input type="checkbox"/> WED 13/12	<input type="checkbox"/> THURS 14/12	<input type="checkbox"/> FRI 15/12
	IncurSION - Kindy Visit	LUNCH PROVIDED		Gawler Cinemas - FULL
<input type="checkbox"/> MON 18/12	<input type="checkbox"/> TUES 19/12	<input type="checkbox"/> WED 20/12	<input type="checkbox"/> THURS 21/12	<input type="checkbox"/> FRI 22/12
Salisbury Bowland		Adelaide Aquatic Centre - FULL		LUNCH PROVIDED
OSHC IS CLOSED FOR TWO WEEKS. MERRY CHRISTMAS				
<input type="checkbox"/> MON 8/1	<input type="checkbox"/> TUES 9/1	<input type="checkbox"/> WED 10/1	<input type="checkbox"/> THURS 11/1	<input type="checkbox"/> FRI 12/1
	Popeye/Botanical Gardens	IncurSION - Yoga LUNCH PROVIDED	Ingle Farm Recreation Centre	
<input type="checkbox"/> MON 15/1	<input type="checkbox"/> TUES 16/1	<input type="checkbox"/> WED 17/1	<input type="checkbox"/> THURS 18/1	<input type="checkbox"/> FRI 19/1
Gawler Cinemas	LUNCH PROVIDED	Wizbang - FULL		IncurSION - Hip Hop
<input type="checkbox"/> MON 22/1	<input type="checkbox"/> TUES 23/1	<input type="checkbox"/> WED 24/1	<input type="checkbox"/> THURS 25/1	<input type="checkbox"/> FRI 26/1
	Adelaide Aquatic Centre	IncurSION - Laygo World	LUNCH PROVIDED	CLOSED
<input type="checkbox"/> MON 29/1				

DATE	DETAILS	SIGNATURE
15/12/17	Gawler Cinema, 11 Murray Street, Gawler	
18/12/17	Salisbury Bowland, 2 Clayson Road, Salisbury East	
20/12/17	Adelaide Aquatic Centre, Fitzroy Terrace and Jeffcott Road, Adelaide	
09/1/18	Popeye, Elder Park King William Street Adelaide. Botanical Gardens,	
11/1/18	Ingle Farm Recreation Centre, 56 Beovich Road, Ingle Farm	
15/1/18	Gawler Cinema, 11 Murray Street, Gawler	
17/1/18	Wizbang, 108/112 Tolley Road, St Agnes	
23/1/18	Adelaide Aquatic Centre, Fitzroy Terrace and Jeffcott Road, Adelaide	

BOOKINGS

All bookings will be handled in accordance with the Federal Government Guideline Priority of Access.

1. Children at risk.
2. Children of parents or a single parent who satisfies the Government work/training/study test.
3. Any other child.

All bookings must be in writing.

CANCELLATIONS

Please choose your bookings carefully as fees still apply for days cancelled, unless a medical certificate is provided promptly or we are able to fill the place from our waiting list. Cancelled days cannot be swapped for an alternative day.

FEES

Accounts are payable weekly following each attendance week (cash, cheque or Eftpos). Accounts may also be paid in advance.

Accounts that are outstanding will result in future access to the service being suspended until the account is paid or suitable arrangements made with the Director

CONFIRMATION

Families will be given a written confirmation notice of all the days booked either through the mail or class basket. Families will also be informed of bookings that were unsuccessful and placed on the waiting list. Notice will be given if a place becomes available.

MEDICATION

Medication will not be administered without correct documentation signed by a Doctor as per the service policy, available at the OSHC office.

PLEASE NOTE: A CHILD WHO HAS BEEN DIAGNOSED AS AT RISK OF ANAPHYLAXIS, IS ENROLLED AT THIS SERVICE.

HATS

All children are required to wear approved hats such as bucket or legionnaire hats for outside play and on excursion. If a child does not have a hat on Excursion days, one will be provided and the cost will be added to your account. NO CAPS.

STAFF/CHILD RATIOS

St Columba College staff/child ratios for excursions are as outlined in the Excursion Details table.

BEHAVIOUR

Children will be expected to follow the behaviour guidelines set out in our Behaviour Management Policy. When children consistently disrespect these guidelines, parents/guardians will be contacted and asked to collect the child from the service and all future bookings will be suspended.

RISK ASSESSMENTS

St Columba College OSHC plans a variety of excursions for the Vacation Care period. For all excursions, staff complete risk assessments. If you would like to see a copy of these risk assessments please ask a member of staff.

BOOKING AGREEMENT AND EXCURSION/BUS/PG MOVIES CONSENT

I have read the above information and understand the terms and conditions. I am making the following written bookings in accordance with the terms and conditions.

I give permission for my child/ren to attend excursions during the holidays. I am aware that my child/ren will be travelling to and from planned excursions by chartered bus.

I am aware that the movies being shown may be rated PG.

Signed:

Date: ____ / ____ / ____