

2018 Fee Payment Agreement

Every family at the commencement of each school year must complete a Payment Agreement Form. If we do not receive this form and you already have a payment plan in place, then the existing plan will continue until you notify us otherwise.

At St Columba College the contribution of fees by parents and caregivers is essential to the College's ability to provide and resource its educational program. Fees can be paid in full or in instalments.

**PLEASE RETURN THIS FORM TO THE FINANCE OFFICE BY MONDAY, 29 JANUARY 2018
 NOMINATING YOUR PREFERRED PAYMENT OPTION AND METHOD BELOW.**

Child's Name: _____

Debtor ID Account Code: _____

(Found in the top right hand corner box of your monthly statement)

Child's Name: _____

Child's Name: _____

Please send me a School Card Application

Child's Name: _____

Box A

I will make a lump sum payment before 23 February for the whole year upfront, attracting a 10% discount.

Box B

I would like to make two lump sum payments, attracting a 5% discount.

The 1st payment will be made on ____ / ____ / ____ (prior to 23 February)

The 2nd payment will be made on ____ / ____ / ____ (prior to 17 August)

Box C

I would like to make four lump sum payments, attracting a 3% discount.

The 1st payment will be made on ____ / ____ / ____ (prior to 23 February)

The 2nd payment will be made on ____ / ____ / ____ (prior to 25 May)

The 3rd payment will be made on ____ / ____ / ____ (prior to 17 August)

The 4th payment will be made on ____ / ____ / ____ (prior to 9 November)

Box D

I would like to pay instalments of \$ _____ Weekly / Fortnightly / Monthly (please circle preference)

On ____ MON TUES WED THURS FRI (please circle preference) Starting from ____ / ____ / ____

PLEASE FILL OUT PAYMENT METHODS AND AUTHORISATION ON THE FOLLOWING SIDE OF THIS FORM

PAYMENT METHOD

I will be making payments using the method selected below:

- I will make Cash / Cheque / Credit Card payments
- I will make payments via BPAY, according to the details on my monthly statements
- Please set up a direct debit from my account
- Please deduct payments from my Centrelink account. Centrepay Forms attached Use current details on file

Please fill in your information for your selected payment method.

DIRECT DEBIT REQUEST

BANK NAME: _____ NAME OF ACCOUNT: _____

BRANCH: _____ BSB NO: | | | | | | | | ACCOUNT NO. | | | | | | | | | | | | | | | | |

CREDIT CARD REGULAR PAYMENT REQUEST

NAME OF CARD HOLDER: _____

TYPE OF CARD: MASTERCARD VISA

ACCOUNT NO. | | | | | | | | | | | | | | | | | | | | | |

EXPIRY DATE: | | | | • | | | |

Signature: _____ Date: ____ / ____ / ____

Name: _____

PLEASE RETURN THIS FORM TO THE FINANCE OFFICE, AT THE MIDDLE SCHOOL CAMPUS

Inquiries: Call 8254 0600 | Email fees@stcolumba.sa.edu.au