

## 2017 FEE PAYMENT AGREEMENT FORM

A payment agreement form must be completed by every family at the start of every year. If we do not receive this form and you already have a payment plan in place, the existing plan will continue until you notify us otherwise.

At St Columba College the contribution of fees by parents and caregivers is essential to the College's ability to provide and resource its educational program. Fees can be paid in full or in instalments.

**PLEASE RETURN THIS FORM TO THE FINANCE OFFICE BY FRIDAY 24<sup>TH</sup> FEBRUARY 2017 NOMINATING YOUR PREFERRED PAYMENT OPTION BELOW.**

Child(rens) Name(s): \_\_\_\_\_

Debtor ID Account Code: \_\_\_\_\_

(Found in the top right hand corner box of your monthly statement)

Please indicate in one of the following boxes:

### Box A

- I will make a lump sum payment before 24h February for the whole year upfront, attracting a 10% discount.

### Box B

- I would like to make two lump sum payments, attracting a 5% discount

The 1st payment will be made on \_\_\_\_ / \_\_\_\_ / \_\_\_\_ (prior to 24<sup>th</sup> February)

The 2nd payment will be made on \_\_\_\_ / \_\_\_\_ / \_\_\_\_ (prior to 18<sup>th</sup> August)

### Box C

- I would like to make four lump sum payments, attracting a 3% discount

The 1st payment will be made on \_\_\_\_ / \_\_\_\_ / \_\_\_\_ (prior to 24<sup>th</sup> February)

The 2nd payment will be made on \_\_\_\_ / \_\_\_\_ / \_\_\_\_ (prior to 26<sup>th</sup> May)

The 3rd payment will be made on \_\_\_\_ / \_\_\_\_ / \_\_\_\_ (prior to 18<sup>th</sup> August)

The 4th payment will be made on \_\_\_\_ / \_\_\_\_ / \_\_\_\_ (prior to 10<sup>th</sup> November)

### Box D

I would like to pay by instalments, the first payment may be made on \_\_\_\_ / \_\_\_\_ / \_\_\_\_

\$\_\_\_\_\_ Weekly/Fortnightly/Monthly (please circle preference) MON TUES WED THURS FRI (please circle)

### Payment Method:

I will be making payments using the method:

- Please set up a direct debit from my account, Direct Debit form attached or details already on file.
- I will made cash/cheque/credit card payments
- I will make payments via BPay, according to the details on my monthly statements
- Please deduct payments from my Centrelink account, Centrepay forms attached or details on file

Signed: \_\_\_\_\_  
Name: \_\_\_\_\_

Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

PLEASE RETURN THIS FORM TO FINANCE OR:

E: [fees@stcolumba.sa.edu.au](mailto:fees@stcolumba.sa.edu.au)

☒: President Avenue, Andrews Farm SA 5114